



GRIC

Government Relations Institute of Canada

2012 MEMBERSHIP APPLICATION / RENEWAL

BUSINESS INFORMATION	
Name	Street Address
Title	
Organization	
Telephone	City / Province / Postal Code
Fax	E-mail

GRIC MEMBERSHIP STATUS (CHECK ONE BOX):

- Individual** **Organization** (applies to organizations that **sign up more than one** of its employees to be members)

GRIC MEMBERSHIP FEES (HST # 881 767 693 RT0001)	GRIC CODE OF PROFESSIONAL CONDUCT
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All members:

- Must subscribe to the Code of Professional Conduct.
- Must pay annual fees that are valid to December 31 of the current calendar year.
- Have one vote.
- Must be appointed by the Board of Directors under one of the following categories :

Individual membership: \$275.00 + HST = \$310.75.

Organization with 2-9 members: \$250.00 + HST = \$282.50 for each individual member.

Organization with 10+ members: Capped at \$2,500 + HST = \$2,825.00.

Payment: Cheques should be made payable to the Government Relations Institute of Canada.

Credit card payment is also accepted:

Card Type _____

Card number _____

Expiration Date _____ Month _____ Year

Name on Card _____

Government relations and public affairs professionals facilitate the interchange of information, experience and ideas between government decision makers and those affected by their decisions.

What is required of all involved – those with an interest or point of view to assert, facilitators of the process, and the ultimate decision makers – is a standard of conduct that is ethical and professional.

To strengthen the practice and conduct of government relations in Canada, the Code of Professional Conduct defines a standard of professional conduct for members of the Government Relations Institute of Canada and applies to all members of the Institute.

This Code of Professional Conduct applies to both individual professionals and to organizations. Any provider of public affairs or government relations services who knowingly causes or permits one of their representatives to act in a manner inconsistent with this Code is party to such action and shall itself be deemed in breach of it. Organizations will ensure they direct and conduct their activities in compliance with this Code.

By signing this membership application form, the applicant attests to having received and agrees to uphold the Institute's Code of Professional Conduct (found on reverse).

Signature _____ Date _____

Please return the completed form to:

The Government Relations Institute of Canada
532 Montreal Road, Suite 427
Ottawa ON K1K 4R4

Telephone: (613) 745-8598
Fax: (613) 740-0656
E-mail: info@gric-irgc.ca



Government Relations Institute of Canada

CODE OF PROFESSIONAL CONDUCT
APPROVED BY THE BOARD OF DIRECTORS
NOVEMBER 4, 2010

Preamble

Government relations and public affairs professionals facilitate the interchange of information, experience and ideas between government decision makers and those affected by their decisions.

What is required of all involved – those with an interest or point of view to assert, facilitators of the process, and the ultimate decision makers – is a standard of conduct that is ethical and professional.

To strengthen the practice and conduct of government relations in Canada, the following rules and guidelines define a standard of professional conduct for members of the Government Relations Institute of Canada and apply to all members of the Institute.

This code of professional conduct applies to both individual professionals and to organizations. Any provider of public affairs or government relations services who knowingly causes or permits one of their representatives to act in a manner inconsistent with this Code is party to such action and shall itself be deemed in breach of it. Organizations will ensure they direct and conduct their activities in compliance with this code.

General Conduct

Members of the Institute shall at all times:

- a) Comply with the letter and the spirit of all applicable laws and regulations regarding lobbying, campaign finance, political activities and business-government relations;
- b) Conduct their relations with and discharge their duties to employers and clients, elected and non-elected public office holders and officials, the public and fellow members of the profession with integrity, and professionalism;
- c) Serve recipients of their public affairs and government relations services (including employers, clients and members) in a conscientious, diligent and efficient manner;
- d) Not knowingly disseminate false or misleading information, and exercise care not to do so inadvertently;
- e) Disclose fully all fees, dues and other charges to the recipients of their public affairs and government relations services, and ensure the latter are fair and reasonable;
- f) Honour confidences given in the course of professional activity;
- g) Avoid any conflict of interest and where conflict is unavoidable, communicate the facts fully and freely to those involved;
- h) Participate in the activities of the Institute and assist in maintaining its effectiveness;
- i) Strive to increase public understanding of the role of government relations through individual and collective educational efforts;
- j) Continue to pursue professional development through various means to acquire enough knowledge to continue to effectively discharge their duties, and enhance the reputation of the profession.